



Los Angeles County **BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title:	Effective Date:
3.120	Departmental Conflict Of Interest And Disclosure Codes	12/16/75

PURPOSE

Ensures that County departments, various districts and other local agencies use a conflict of interest and disclosure code that fully and uniformly complies with the letter and the spirit of Political Reform Act of 1974.

REFERENCE

December 16, 1975 Board Order, [Synopsis 32](#)

June 18, 2002 Board Order, [Synopsis 107](#)

POLICY

Each County department, district and agency for which the Board of Supervisors is the “code reviewing body” under the Political Reform Act of 1974 shall use Fair Political Practices Commission Regulation 18730 (2 Cal. Code of Regs. Section 18730) as a model for the department’s, district’s or agency’s code.

Each code shall consist of a first page, which states that the department’s, district’s, or agency’s code incorporates by reference Reg. 18730 (Section 18730 of the California Code of Regulations) and describes the place(s) of filing of Statements of Economic Interests by designated employees/officials. The first Exhibit (or Appendix) of each code shall be the disclosure categories used by the department, district or agency that describe the financial interests that individuals must disclose and the second Exhibit (or Appendix) shall be the list of designated positions within the department, district, or agency and the economic disclosure assigned to each.

RESPONSIBLE DEPARTMENT

Executive Office of the Board of Supervisors

DATE ISSUED/SUNSET DATE

Issue Date: December 16, 1975

Reissue: March 20, 2003

Reissue: September 4, 2008

Review Date: January 20, 2011

Sunset Review Date: March 20, 2003

Sunset Review Date: March 20, 2007

Sunset Review Date: March 20, 2011

Sunset Review Date: March 20, 2015